

## INSPECTION AND REVIEW STAFF

### MISSION

To evaluate performance and results against planned accomplishments, standards and objectives; to advise the Chief of Logistics on the effectiveness and progress of logistical support activities; and to recommend improvements or corrective measures in connection with logistics activities as required.

### MAJOR FUNCTIONS

1. Develop and carry out a continuous program for the appraisal of world-wide logistical operations including (a) managerial and technical adequacy, (b) organization structure, (c) manpower utilization, (d) adequacy of staff, quantitatively and qualitatively, and (e) compliance with established policy, regulations and procedures.
2. Perform essential fact-finding, evaluation and reporting pertaining to stock control, storage, receiving, shipping, transportation, procurement, packing, care and preservation of supplies, requisitioning, maintenance of adequate stock levels, stock inventory, accountability, and other matters pertaining to technical logistics operations.
3. Recommend correction or improvement of internal management with regard to matters such as organization, program planning, internal management controls, personnel management, work distribution, work measurement, procedures, work flow, fiscal matters, physical facilities and security.
4. Make special reviews of an emergency or special nature as directed by the Chief of Logistics, identify problems and causes of difficulty and recommend appropriate action.
5. Participate in management planning for the development and improvement of world-wide logistical operations, recommending establishment and revision of policy and procedures and other action required to strengthen the organization and to assure attainment of objectives.

Approved: \_\_\_\_\_

James A. Garrison  
Chief of Logistics

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